

Volunteer Position Description



<p>Key Area: Rider Assistance</p> <p>Position Title: Sweep Vehicle Driver or Navigator</p>	
Nature of Role	Challenge Tour Volunteer
Reports to	<p>Site Manager (on arrival)</p> <p>Call Centre Manager (once on route)</p> <p>Warehouse Manager (on return)</p>
Position Summary	
Brief Description	<p>The Rider Assistance Team are responsible for providing support to registered Challenge Tour riders, as well as providing 'on route' updates of participant progress. The Rider Assistance Team includes a Green Light Vehicle Driver, and Sweep Vehicle Drivers / Navigators.</p> <p>Sweep Vehicle Drivers / Navigators will be specifically required to travel their designated route of the Challenge Tour, picking up any riders who require transport and taking them and their bike to the next refreshment stop, technical support or finish location. Nominated Sweep Vehicle routes will be provided at the volunteer briefing.</p> <p><i>Sweep Vehicle Drivers are required to hold a valid drivers license eligible in Australia, and be able to drive a vehicle towing a trailer.</i></p>
Key Responsibilities	<ul style="list-style-type: none"> • Follow the processes and route information provided to you at the morning briefing. • Be familiar with the Challenge Tour route, specifically the designated driving route allocated to your vehicle • Pick up riders on route as required, notifying the Challenge Tour Call Centre each time • Transport riders and their bike to the next refreshment station, technical support or the finish location • Direct and transport riders to medical support as required • Contact the Challenge Tour Call Centre for riders where required, or to report an incident • Provide regular reports to the Challenge Tour Call Centre of progress on route

	<ul style="list-style-type: none"> • Maintain the safety of the vehicle, passengers/riders and road users when driving the vehicle. <p>Sweep Vehicle Drivers / Navigators may be required to assist with marshalling of cyclists into their correct nominated speed categories at start locations prior to departing on their sweeping duties.</p> <p><i>Sweep Vehicle Drivers will be required to drive amongst the riders of the Challenge Tour. The safety of the cyclists and yourself is of primary concern and caution must be used at all times.</i></p>
Associated Tasks	<p>All Challenge Tour volunteers may be requested by their supervisor to assist in other areas of the Challenge Tour at any time throughout their shift.</p> <p>All Challenge Tour volunteers are responsible for reporting incidents and potential hazards to their Supervisor or Challenge Tour staff.</p>
Dates, Times & Location	<p>Please refer to your confirmation letter for your roster and meeting point location for each shift.</p> <p>You will be asked to sign-in at the beginning of each shift, and sign-out at the conclusion of each shift.</p>
Briefing	<p>Please refer to your confirmation letter for volunteer briefing times. At the pre-event briefing you will be given your uniform, as well as provided with key information on the Challenge Tour.</p> <p>At the commencement of each shift your supervisor will give you a briefing more relevant to your individual position.</p>
Uniform	<p>As a valued volunteer of the Challenge Tour you will be provided with an official event polo and hat to wear at each shift. These will be distributed at the pre-event briefing. Please wear comfortable enclosed shoes.</p>